

KHALSA COLLEGE, AMRITSAR

(Autonomous College*)

Affiliated to Guru Nanak Dev University, Amritsar

Case No. _____

Application For Inter College/University Migration Certificate**

1. Name in Capital Letters :
2. Father's Name :
3. Mother's Name :
4. Registration No. :
5. Last Examination of this College in which appeared /pass /fail /absent/ cancelled:
6. Has the Candidate applied for re-evaluation: Yes/No:
7. Name of the College/University to which migration is sought _____
8. Bank Draft No. _____ dated _____ for Rs.600/-drawn in favour of Principal, Khalsa College, Amritsar or Cash Receipt no. _____ dated _____.
9. Address of the Applicant (in Block Letters) for sending Migration Certificate:

10. Note: If the candidate seeks Migration Certificate within 24 hours, if his/her result has already been finalized, he/she is advised to deposit fee of Rs. 1000/- alongwith identity proof such as copy of driving license, or ID card of class last attended

Date: _____

Signature of the Candidate

For office Use

Particulars certified vide Gazette/Register of the Student.

Approved

Dealing Clerk

Supdt.

Registrar

This is to certify that the undersigned has no objection if the Migration Certificate is issued to _____ who appeared in _____ examination held in _____ 20__ under Roll no. _____ and the result is _____.

Signature

Principal of the College
(With rubber stamp)

* vide UGC letter no: F.22-1/2013(AC) dated 22.05.2013

** As per GNDU, Amritsar proforma and norms

For Duplicate Migration Certificate

For those candidates who lost their original Migration Certificate and want to issue the same (for issue of duplicate Migration Certificate, please attach an affidavit duly attested by the 1st Class magistrate (Judicial) on Rs.20/- stamp paper stating there in:-

"That the Migration Certificate earlier issued to me by the Principal, Khalsa College, Amritsar has been lost and has not been used by me to seek admission anywhere."

I myself will be responsible in case of any discrepancy.

Signature

Attested by 1st class Magistrate (Judicial)

Seal of the Court

Signature of the Applicant

with date

INSTRUCTIONS

1. All particulars required should be legibly and accurately filled by the candidate. This office will not be responsible for any delay in a case where the form is incomplete in any respect.
2. Nobody has the authority to apply or to draw the Migration Certificate of other applicant.
3. Fee Structure for the Migration Certificate:-
 - (i) For those registered: Rs.600/-
 - (ii) To cancel already issued Migration Certificate: Rs.300/-
 - (iii) To issue duplicate Migration Certificate: Rs.1000/-
4. Migration fee will be non-refundable in any case.
5. Migration Certificate will be issued only after declaration of the result to candidates who appeared in any examination.
6. No Migration Certificate will be issued to the candidate who has re-appear in any examination but Migration Certificate will be issued to those who will give in writing that they will not appear in any examination.
7. Migration Certificate will be issued within seven days of getting prescribed form and fee.
8. In all correspondence with the College, Name, Father's Name, Registration No., particulars of last examination passed or appeared and the receipt no. and date of payment of migration fee must be quoted.
9. The applicant has to get any mistake corrected within three month of the given letter, otherwise he/she has to apply again.
10. Migration Certificate will be issued only after declaration of the result of Re-evaluation (if applied)

Price: Rs.200/-